

Year 1 Review
Brussels, January 23rd, 2009

Administrative aspects

Jointly-executed Programme of Management Activities

leader : Floralis
Coordinator

Agenda

- Consortium Agreement - Liliane Pereira (Floralis)
- Financial Reporting - Olivier Guérard (Floralis)
- Technical Coordination - Bruno Bouyssounouse (UJF/Verimag)

Consortium Agreement

Present Status

Consortium Agreement revision n°1 has not been validated because one signature is missing.

Consequence

The very first version of the CA is applicable.

Consortium Agreement

Reminder of the decision-making procedure applicable

GENERAL ASSEMBLY Quorum 2/3	
Vote 2/3	Unanimous vote
X	X
X	
X	
X	X
X	
X	X

STRATEGIC MANAGEMENT BOARD Quorum 2/3 Vote 2/3 except (1: unanimous vote needed)
<ol style="list-style-type: none"> 1. Minor change of JPA 2. Major change of JPA 3. Budget allocation (proposed by the executive management board) 4. (1) Work progress in case of failure of a partner 5. Addition/removal of a partner 6. Periodic activity reports & deliverables 7. IPR 8. Any amendment of the CA and/or GA

Amendment to the GA

Due to a substantial change between Floralis and UJF (Verimag), a new Description of Work has been prepared.

This new DOW has already been unanimously validated by the whole scientific consortium.

Now, it requires a unanimous vote from the General Assembly.

If the new DoW is accepted by the General Assembly, the coordinator will ask at the same time to the European Commission to validate it and ask by e-mail legal representatives of each partner to validate this request from the coordinator to the EC.

Financial reporting

- The hard deadline to send duly signed FormC to the Commission is at the end of February.
- Partners have to use NEF session to submit their financial costs. The NEF session is not open until the validation of the amendment (new DoW). The access code will be sent ASAP.
- By now, partners can still continue to send draft FormC to the coordinator in order to avoid mistakes (especially those who are concerned by WP2 spreading excellence).
- For those who will not declare personnel cost for the first year of the project, pay attention to your next financial reporting and ask the General Assembly a different dispatch of European funding if needed.